

This is a sample form only. Project description must be completed online.

The George Washington University School of Public Health and Health Services



Preceptor's Project Description

Instructions:

- This form must be submitted at least 60-90 days before the start date of the project or on an annual basis if it's an ongoing project.

Availability:

Start Date: _____ End Date: _____

Deadline for applications: _____

Number of days/week: Drop-down (1-7)

Needed on weekends? ____ Yes ____ No ____ Possibly

Times of day needed: Drop-down (Morning, Afternoon, Evening)

Total hours student is needed: Drop-down (60, 120, 180)

Hours of work per week: _____

Is this position available year-round? ____ Yes ____ No

Is it an ongoing project? ____ Yes ____ No

If not, what month(s) is it available? Drop-down (month) to Drop-down (month)

Do you prefer students from a specific program? ____ Yes ____ No

If yes, which program? Drop-down (list all SPHHS MPH Programs)

How many students are you willing to supervise at one time? Drop-down (1-3)

Is there a limit on how many students you would like to interview? ____ Yes ____ No

If yes, how many maximum students are you willing to interview? Drop-down (1-10)

Do you want students who are preparing to do their practicum to contact you directly?
____ Yes ____ No (Otherwise, you will be contacted by Practicum Director)

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Project specifics:

Project title: _____

Please describe the goal(s) of this project: _____

Please describe the objectives of this project: _____

Please describe the specific activities of this project including any products or services, if applicable, which will be carried out by the student. _____

Project learning experiences:

Please choose the learning experiences you can provide to a student:

- | | |
|---|--|
| <input type="checkbox"/> Biostatistics | <input type="checkbox"/> Identification of best practices |
| <input type="checkbox"/> Community advocacy | <input type="checkbox"/> Information dissemination |
| <input type="checkbox"/> Data analysis | <input type="checkbox"/> Needs and assets assessment |
| <input type="checkbox"/> Data gathering | <input type="checkbox"/> Outreach |
| <input type="checkbox"/> Direct (health) service management | <input type="checkbox"/> Policy analysis/development |
| <input type="checkbox"/> Epidemiologic investigation | <input type="checkbox"/> Program development, planning |
| <input type="checkbox"/> Epidemiologic surveillance | <input type="checkbox"/> Program evaluation |
| <input type="checkbox"/> Grant preparation | <input type="checkbox"/> Program management |
| <input type="checkbox"/> Health communications/marketing | <input type="checkbox"/> Research (drop-down with types: clinical, policy) |
| <input type="checkbox"/> Health education, teaching, training | <input type="checkbox"/> Risk assessment |
| <input type="checkbox"/> Health literacy | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> Health promotion/advocacy | |

What are the computer skills preferred or required for students?:

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Program/Application	None	Basic Skills¹	Advanced Skills²
GIS			
Microsoft Access			
Microsoft Excel			
Microsoft PowerPoint			
Microsoft Publisher			
Microsoft Word			
SAS			
SPSS			
STATA			
Other (specify):			

Does this site require a student with:

- Language skills? If so, what _____ Is this required? _____ or preferred? _____
- Clinical degree? If so, what _____ Is this required? _____ or preferred? _____
- Clinical license? If so, what _____ Is this required? _____ or preferred? _____
- Law degree? Is this required? _____ or preferred? _____
- Other? Fill-in Is this required? _____ or preferred? _____

Can you or the project provide the following for any assigned student?:

- Compensation _____ Yes _____ No If yes, what type?³ _____
- Computer facilities _____ Yes _____ No
- Training in required skills _____ Yes _____ No
- Work space (desk, computer) _____ Yes _____ No
- Shared space? _____ Yes _____ No

What is the work setting of the site?:

- Office
- School
- Clinic
- Laboratory

¹ Taken at least an introductory course utilizing the program/application

² Taken at least two courses or work experience utilizing the program/application

³ Examples include conference fees, local travel, parking, special equipment, stipend, tuition relief, uniform, and other